

STEP 1: EVENT DECLARATION

Please declare your event by submitting this form to <u>match.racing@sailing.org</u> in the best delays (ideally, at least four months prior to the event).

Complete Section 1 and the "Application Data" column of Sections 2 - 6 (depending of the event grade applying) at this stage. The form must be endorsed by the Member National Authority prior to submission to World Sailing.

All fields marked with * are required information which is essential to grade and advertise this event. Events must minimally provide this information in order to be graded and be listed on the World Sailing Regatta Calendar.

When received, the World Sailing office will publish the data on the Regatta Calendar and inform the Organizing Authority (OA). At that time the OA should check the data on the website (<u>https://www.sailing.org/regattasearch.php</u>) and contact <u>match.racing@sailing.org</u> if any data must be changed.

If applicable, the World Sailing office will invoice the OA at this time for any grading or advertising fees per Regulation 25.12.

STEP 2: RESULTS

On completion of the event, the "Chief Umpire Confirmation" column and the event results must be completed, confirmed by the event Chief Umpire and returned to WS (<u>match.racing@sailing.org</u>) in the best delays (ideally within 5 days for events graded 3, 4 or 5 or within 24 hours for events graded W, 1 or 2).

Any questions should be referred to <u>match.racing@sailing.org</u>

Definitions:

Open event – is one in which any crew is eligible to apply (e.g. no age or gender restriction), with the exception of national and continental championships

Youth event – is one in which the NOR states that all sailors must be exactly <u>under 23</u> before December 31st of the year the event takes place (e.g. U19 and U25 are not youth events) **All Youth crew** – means that all sailors in a crew are under age 23 before 31 December of the year the event takes place

Grading process in brief

 Fill out the grading form Send to <u>match.racing@sailing.org</u> Check that your event is published on the World Sailing website World Sailing invoices you the grading and advertising fees if applicable per Regulation 25.12 	 5. Pay grading and advertising fees to World Sailing 6. Run event 7. Enter results into grading form 8. Chief Umpire checks and confirms the sections 1 to 6 9. Send grading form to match.racing@sailing.org within the required timeframe
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By following this process you make sure that your event is promoted well in advance and that the skippers get their points in a reasonable timeframe

Actual Data and Results confirmed by Chief Umpire

Name:

Section 1								
	(please note that only U23 eve word 'Youth')	ents can ir	nclude	e the	* Type of event: Open Women Youth * Principal national champ: YES NO			
*Organizing Authority								
* Venue				* Dates	to			
* Venue (full address)								
* Contact Name		* Er						
* Event or Club Website		* Ph	one /pe					
Invoice name and address (see WS Reg.25.12)		num	ipany ber (s .25.12	see WS				
* Event Declaration								
We agree to conduct the event under any applicable WS Regulations (in particular Regulations 25.8, 25.12 and 27.2). We confirm that a umpires will be covered by comprehensive liability insurance in an amount of not less than US \$1,000,000 per occurrence, covering legaliability in respect of personal injury and property damage. This cover will include liability directly or indirectly arising from the ownership, possession or use of any watercraft in connection with the umpire's duties. We confirm the umpires are not liable for any insurance deductibles or excess. We agree that WS may use the contact's email address for the purposes of providing updates on match racing events and the gradings.								
Name				Position				
Signature		Date						
*Event Grading	Previous edition:			Requested:				
* This grading application is endorsed by the WS Member National Authority (the national federation) o the event organiser:				he national federation) of				
Name		Position						
Signature		Date						

Actual Data and Results confirmed by Chief Umpire

Section 2: All Grades							
	Application Data		Chief Umpire Confirmation				
* Boats are of the same design	🗌 YES	🗌 NO	🗌 YES	🗌 NO			
* If provided by the organizing authority, the pairs of boats are of equal performance	□ YES		🗌 YES				
* Notice of race and sailing instructions are based on the WS standard document	🗌 YES		🗌 YES				
* Races will be umpired	☐ YES	🗌 NO	□ YES				
* Total crew weight limit	kg		kg				
* The event will comply with the WS Advertising Code	🗌 YES	🗌 NO	🗌 YES	🗌 NO			
Section 3: Grades WC, 1, 2, 3 and 4 only							
* Number of crew on each boat (including skipper)							
* Number of skippers entered							
* Number of scheduled days racing							
Section 4: Grades WC, 1, 2 and 3 only							
* Are boats being provided?	🗌 YES	🗌 NO	🗌 YES	🗌 NO			
* Overall length of boats	m		m				
* Number of boats used by the event							
* Boat type (class/keelboat, multihull or centerboard)							
* Do the boats use spinnakers/gennakers?	🗌 YES	🗌 NO	🗌 YES	🗌 NO			
Did the Race Committee use acceptable race management practices for match racing?							
	N/A		☐ YES				
Were the umpire boats acceptable for match race umpiring?	N/A N/A						
Were the umpire boats acceptable for match race umpiring?							
Were the umpire boats acceptable for match race umpiring? * Name of Chief Umpire							
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Section 5: Grades 3 only				
* Is this the principal national championship for your MNA?	🗌 YES	🗌 NO	🗌 YES	🗌 NO
If YES please specify the type (Open, Women, Youth). The MNA must forward this form to WS, not the event organizer.				
 If NO, is this event with a minimum of 30% skippers: Either with a different nationality to the host nation Or host nationals travelling more than 500km to the event (for events organized in WS Groups H – Q only)? 	☐ YES	□ NO	□ YES	□ NO

Actual Data and Results confirmed by Chief Umpire

Name:

Section 6: Grades WC, 1 and 2 only						
	Application Data	Chief Umpire Confirmation				
* WS Grade WC, 1 and 2 Guidelines followed (see website)	YES NO	YES NO				
* Number of skippers to be entered into the event						
* Total skipper points for top 12 skippers (see WS Regulation 27.2.3 for method of calculation)						
* % of skippers from host MNA						
* Maximum % of skippers from the same MNA, but not host						
* % of skippers from the host MNA continent						
* Number of skippers invited from qualifying event						
* Name of qualifying event (if applicable)						
* Number of hours practice scheduled per skipper						
* If boats are provided, there is a breakdown/match support service on the water	□ YES □ NO	□ YES □ NO				
 * Format scheduled to include: round robins; quarter-finals (round robin (preferred) or knockout); and knockout semi-finals and finals 	□ YES □ NO	🗌 YES 🗌 NO				
* Minimum number of races required to win each KO-round: Grade WC & 1: 3, Grade 2: 2						
* International Jury appointed (complying with RRS Appx N)	□ YES □ NO	🗌 YES 🗌 NO				
Race Committee of acceptable international standard	N/A	□ YES □ NO				
* Conditions and expenses for umpires conform to WS standard	□ YES □ NO	🗌 YES 🗌 NO				
Umpire boats of acceptable international standard	N/A	🗌 YES 🗌 NO				
* Total prize money or value – in Euros (€)						
Other information						
Will accommodation for crews be provided?	YES NO Don't Know	□ YES □ NO				
Will any travel costs for crews be provided?	YES NO Don't Know	□ YES □ NO				
Will a media office with internet connection be provided?	YES NO Don't Know	□ YES □ NO				
Will the event be visible to shore spectators?	YES NO Don't Know	□ YES □ NO				
Will spectator boats be provided?	YES NO Don't Know	□ YES □ NO				
Will spectator boats be available for charter or hire?	YES NO Don't Know	□ YES □ NO				
Will there be any commentary for spectators?	YES NO Don't Know	□ YES □ NO				
Estimated number of spectators - total for all days?						
Are daily press conferences planned?	YES NO Don't Know	□ YES □ NO				
Will there be national TV coverage?	YES NO Don't Know	□ YES □ NO				
Will there be international TV coverage?	☐ YES ☐ NO ☐ Don't Know	🗌 YES 🗌 NO				

Actual Data and Results confirmed by Chief Umpire

Name:

Results will not be entered into the rankings without WS Sailor IDs for all skippers

Skippers may register with WS Sailor at www.sailing.org/isafsailor.

Please e-mail to match.racing@sailing.org

FINAL	If crew ALL FEMALE	Skipper Full Name	Nation	Sailor ID (e.g. GBRJN2)	Travelled more than 500- km? (grade 3 only)	WS Ranking (4 months before the event)		
RANK	and/or YOUTH (U23) Tick below	(Family name in capitals)	(e.g.ITA)			OPEN	WOMEN	YOUTH
1	All Female							
2	All Female							
3	All Female							
4	All Female							
5	All Female							
6	All Female							
7	All Female							
8	All Female							
9	All Female							
10	All Female							
11	All Female							
12	All Female							
13	All Female							
14	All Female							
15	All Female							
16	All Female							