

## **CRUISING INSTRUCTOR COURSE HOST FACILITY CHECKLIST**

### **BOATS AND EQUIPMENT**

- 2 Boats similar in design and size, larger than 34', inboard diesel, roller furling and capable of being double-reefed
- Utensils, cups, bowls, plates, etc. enough for 5 people per boat
- Cookware – pots, pans, coffeepot, etc.
- Cooking Stove – Propane or CNG is preferable
- 2 Anchors and rodes sufficient to allow boats to be double anchored, chain, shackles
- Strobe light on each boat for night overboard practice
- 1 Dinghy with oars to be towed
- 1 Set of Jacklines per boat
- 1 Emergency Tiller per boat
- Instruments - to include depth and speed/compass
- 1 VHF radio per boat
- 1 Boat Hook per boat
- Adequate Toolkit – Spare parts, electrical, filters, tools
- Charts; any specific OPS manuals/checklists
- U.S. Coast Guard approved life jackets

### **ON-SHORE FACILITIES**

- One classroom large enough for 8 Candidates + 2 Instructor Trainers for Day 1 Meetings and Discussions, Day 3 Exit Interviews and Day 4 Coastal Navigation Exams; well-lighted with adequate tables and chairs
- Access to a copier

### **COURSE PREPARATION**

- Contact Instructor Trainers and review course schedule, provisioning plans and charter fees (if necessary)
- Procedures for emergencies at site location
- Check condition of equipment before course (equipment in good condition is key to hosting a successful course – please be sure that boats are in good shape)
- Check condition of equipment after course; arrange for repair of any damage