



**2015-2016 US Sailing Board of Directors Meeting Minutes**  
**October 22, 2015**  
**Dallas, TX**

In attendance: Board: Managing Olympic Director Josh Adams, Sally Barkow, Steve Benjamin, President Bruce Burton, JJ Fetter, Steve Freitas, Executive Director Jack Gierhart, Gary Gilbert, Sheila McCurdy, Ben Richardson, Cory Sertl, Jim Walsh, Ron White, and Martine Zurinskas.

Regrets: George Hinman, Rich Jepsen

1. The meeting was called to order at 2:15pm CDT and a roll call established a quorum.
2. The board held elections its officers and a select Director.
  - A motion was made seconded and approved to elect Bruce Burton President of US Sailing.
  - A motion was made seconded and approved to elect Cory Sertl Vice President of US Sailing.
  - A motion was made seconded and approved to elect Martine Zurinskas Secretary of US Sailing.
  - A motion was made seconded and approved to elect Steve Freitas Treasurer of US Sailing.
  - A motion was made seconded and approved to elect Gary Gilbert Select Director of US Sailing.

Other nominations:

- A motion was made seconded and approved to elect Tom Hubbell Nominating Committee Chair.
  - A motion was made seconded and approved to elect Governance Committee Members: Tom Hubbell, Clark Chapin, and Andrew Campbell.
3. A motion was made seconded and approved to George Hinman as US Offshore Chair. The nomination Committee is seeking a Venues chair and plans to fill this position as soon as possible.
  4. A motion was made seconded and approved to approve the attached list of Committee Chairs. Chairs are reminded that they must submit their committee members to Martine for Board approval by the one week before the December Board meeting.
  5. President Bruce Burton addressed the Board noting that US Sailing is growing and that we have done much good work. He welcomed each of the new board members to the Board of US Sailing.

Bruce and Martine outlined the attached Board procedures for Board calls and meeting and set the calendar for the upcoming year. There will be three in person in meetings in 2016. Please use the action for motions.

- 6 Bruce thanked everyone for their support and being US Sailing ambassadors.

Cory is excited to be the Vice President and is looking forward to making an impact on sailing.

7. Board shared there reflections of sailing and US Sailing.



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The meeting adjourned at 3:03 pm CDT.

Respectfully submitted,  
Patty Lawrence, Outgoing Secretary

2015-16 US Sailing Committee Chairs

Committee	2015-16 Chairs	Extend
<b>Management Division</b>	Sarah Alger	
Budget	Nancy Glover	X
Development	Fred Hagedorn	
Government Relations	Jim Muldoon	
Marketing & Communications	Sarah Alger	
Membership	Open	
Web Liaison and Technology	Chris Luppens	
<b>Inshore/Small Boat Division</b>	Brian Hawbolt	
Cruising Committee	George Day	
Kiteboarding Committee	Robbie Dean	
Match Racing	Dave Perry	X
Team Racing	OPEN	
Multihull Committee	Mike Levesque	
One Design Class Committee	OPEN	
Sailors with Disabilities Committee	Sarah Everhart-Skeels	
US Windsurfing	Jerome Samson	
<b>US Offshore</b>	George Hinman	
High Performance Rule (HPR)	Bill Lee	
ORR	Frank Kern	
PHRF Subcommittee	Bruce Bingman	
US-IRC	Andrew Weiss	
Portsmouth Numbers Subcommittee	Carl Reigart	X
Safety at Sea Subcommittee	Chuck Hawley	X
Measurement Handicapping Services Subcommittee		
Universal Measurement System Subcommittee		
Technical Support Subcommittee		
Marketing & Development Subcommittee		
<b>Championships Division</b>	Shannon Bush	X
Championships Committee	Shannon Bush	X
U.S. Match Race Champs	Bruce Stone	
Intl Women's Keelboat Championship	Carolyn Russell	
U.S. Adult Sailing Championship	Shannon Bush (pro tem)	
U.S. Junior Women's Championships	Ellen Donnelly & Susan Dennis	
U.S. Offshore Championship	Jim Tichenor	
U.S. Multihull Championship	Laura Sullivan	
U.S. Team Racing Championship	Ben Spiller	
U.S. Championship of Champions	Paul Abdulah	
U.S. Singlehanded Championship	Brian Hawboldt	
U.S. Youth Championship	Malinda Crain	
U.S. Disabled Sailing Championship	Charlie Rosenfield	
U.S. Junior Championships	Matthew Dubois	
<b>Race Admin Division</b>	Hank Stuart	
Appeals	Dave Perry	X
Judges	Steve Wrigley	
Judges Training & Testing Subcommittee	Joe Krolak	
Race Mgmt	John Strassman	

## 2015-16 US Sailing Committee Chairs

Racing Rules	Rob Overton	X
Umpire Committee	Glenn Oliver	
Classification	Jim Thweatt	X
ARO Subcommittee	Tim Rumtz	
ROT&C Subcommittee	Jeff Johnson	
<b>Education Division</b>	<b>Charlie Arms</b>	
Training	Larry Ledgerwood	
Commercial Sailing	Kristen Berry	
Sports Medicine	Dave Jones	X
Sportsmanship	Caroline Atwood	
Instructor / Coaches Committee	John Vandemoer	
<b>Sailing Venues Division</b>	<b>open</b>	
Community Sailing Committee	Jen Guimaraes	
ISSA	Tim Hogan	
ICSA	Mitch Brindley	
Regional Sailing Associations Committee	Harry Foote	
Olympic	Ben Richardson	
Audit	Jim Walsh	
Bylaws	Clark Chapin	X
Legal Committee	Kevin Keogh	
Compensation	Steve Freitas	
Investment Oversight	David Elwell	
Review Board	Carol Barrow	X
Nominating	Tom Hubbell	
Governance	Tom Hubbell	
Sailor Athletes Council	Andrew Campbell	

# US Sailing BOD Conference Call Guidelines



To help our meeting flow and conducting of business please use these tips to facilitate our goals.

## On-Line Board Reference:

Bylaws & Regulations: <http://www.ussailing.org/about-us/bylaws/>  
 Organizational Chart: <http://www.ussailing.org/wp-content/uploads/DARoot/About/OrgChart2014-12-19.pdf>  
 Committee Directory: <http://www.ussailing.org/about-us/committee-directory/>  
 Financials: <http://www.ussailing.org/about-us/financials/>  
 Schedule & Call in details: <http://www.ussailing.org/about-us/board-of-directors/schedule-agenda>  
 Meeting Minutes: <http://www.ussailing.org/about-us/board-of-directors/meeting-minutes/>

**Conference Service:** Webex, Secretary to organize/register call in info.

<b>BOD CALL PROPOSED SCHEDULE &amp; DEADLINES</b>	
2 week prior to BOD Call (- 14 days)	Reminder notice, draft agenda, call for reports
1 week prior to BOD Call (- 7 days)	Deadline for reports, BOD Call submissions
4 days prior to BOD Call (- 4 days)	BOD Pre-read emailed. All reports, Motions to be voted on, final agenda, etc.
0 days prior to BOD Call (Noon-7 hours)	Reminder of call with call in details/agenda
<i>CALL IN</i>	<i>Scheduled Call to last no longer than 2.5 hrs – target is 90 minutes.</i>
+5 days (max) of BOD Call	Summary of Actions Summarizes motions & votes made on call. Clarifies any working committee, Major action items committed to
+15 days (max) of BOD Call	Meeting Minutes Draft, approved at next meeting, included as BOD pre-read packet

## US Sailing BOD Agenda (sample agenda)

- Call to order – Secretary –Roll call, announce quorum
- Approve Minutes
  - Draft version submitted as part of the pre-read packet
  - Summary of Actions included but not part of the minutes.
- President Remarks
- Positive US Sailing Focus – Pres/ED
- Executive Directors Report
- Treasures Report
- Olympic Report
- ISAF Report
- Report from Committees
- Old Business
- New Business
- Action Items for BOD // Reminder of next BOD Meeting
- Sizzle – 100% participation from the board Adjourn

## Call in tips & tricks:

- Secretary will open the line 30 min prior to the actual call. They will record your call in for quorum count.
- This is a video conference. While we can't see your pink fuzzy slippers, we will know if you are dressed up like a pirate. You can de-select the video portion from the website if connected via web.
- You can join via your computer or phone with internet access. If you do not have phone internet access, there is an app that will allow you to join. You can call in without the app but will not have access to the video.
- Calling in via speaker phone provides speaker phone quality sound. If you use your computer for the audio, a headset please.
- You can mute and unmute yourself and so can the host. If you are calling in use the **MUTE** on your phone. We want to eliminate all the background conversations, dogs, etc. Host will **MUTE** you to help eliminate noise. Please respect your fellow BOD – **MUTE**.
- Participant List: You can see participants in a list, thumbnails, or full screen.
- "Chat" with the group or an individual – ideal for comments or side conversations not necessary for board call.
- If you have the 'ball' you can have the menu to screen share, click the tab at the top center of your screen.
- Please make sure your java is up to date.
- Secretary will be taking the minutes, recording votes and attendance on the call. Martine's Cell 404-451-7743 txt for help during call however please be mindful Secretary is also managing call taking minutes.