**Sailing Instructions Template – 2017-2020**

IMPORTANT: This template does not include the guidance notes found in Appendix L. Please consult Appendix L in your rulebook for guidance on writing the Sailing Instructions. Instructions required by rule J2.1 are marked with an asterisk (\*). Delete inapplicable or unnecessary instructions.

full name of the regatta

inclusive dates

organizing authority

city and country

**SAILING INSTRUCTIONS**

**1 RULES**

1.1\* The regatta will be governed by the rules as defined in *The Racing Rules of Sailing*.

1.2 [The following prescriptions of the \_\_\_\_\_ national authority will not apply: \_\_\_\_\_.] [The prescriptions that will apply are stated in full below.]

 **(or)**

1.2 No national prescriptions will apply.

1.3\* \_\_\_\_\_ will apply.

1.4 Racing rule(s) \_\_\_\_\_ will be changed as follows: \_\_\_\_\_.

1.5 Under RRS 87, rule(s) \_\_\_\_\_ of the \_\_\_\_\_ class rules [will not apply] [is (are) changed as follows: \_\_\_\_\_].

1.6 If there is a conflict between languages the English text will take precedence.

**2\* NOTICES TO COMPETITORS**

Notices to competitors will be posted on the official notice board(s) located at \_\_\_\_\_.

**3 CHANGES TO SAILING INSTRUCTIONS**

Any change to the sailing instructions will be posted before 0900 on the day it will take effect, except that any change to the schedule of races will be posted by 2000 on the day before it will take effect.

**4 SIGNALS MADE ASHORE**

4.1 Signals made ashore will be displayed at \_\_\_\_\_.

4.2When flag AP is displayed ashore, “1 minute” is replaced with “not less than \_\_\_\_\_ minutes” in the race signal AP.

 **(or)**

4.2 Flag D with one sound means “The warning signal will be made not less than \_\_\_\_\_ minutes after flag D is displayed. [Boats are requested not to leave the harbor until this signal is made.] [Boats shall not leave the harbor until this signal is made. [DP]]”

**5 SCHEDULE OF RACES**

5.1\* Dates of racing:

 *Date Class Class*

5.2\* Number of races:

 *Class Number Races per Day*

One extra race per day may be sailed, provided that no class becomes more than one race ahead of schedule and the change is made according to SI 3.

5.3\* The scheduled time of the warning signal for the first race each day is \_\_\_\_\_.

5.4 To alert boats that a race or sequence of races will begin soon, the orange starting line flag will be displayed with one sound at least five minutes before a warning signal is made.

5.5 On the last scheduled day of racing no warning signal will be made after \_\_\_\_\_.

5.6 Flag A displayed, with no sound, while boats are finishing means “No more racing today.”

**6\* CLASS FLAGS**

Class flags will be:

 *Class Flag*

**7 RACING AREAS**

Attachment \_\_\_\_\_ shows the location of racing areas.

**8 THE COURSES**

8.1\* The diagrams in Attachment \_\_\_\_\_ show the courses, including the approximate angles between legs, the order in which marks are to be passed, and the side on which each mark is to be left. [Approximate course length will be \_\_\_\_\_.]

8.2 No later than the warning signal, the race committee signal vessel will display the approximate compass bearing of the first leg.

8.3 Courses will not be shortened. This changes RRS 32.

8.4 Legs of the course will not be changed after the preparatory signal. This changes RRS 33.

**9 MARKS**

9.1\* Marks 1, 2, 3 and 4 will be \_\_\_\_\_.

 **(or)**

9.1\* Marks 1, 2, 3, 4S and 4P will be \_\_\_\_\_.

 **(or)**

9.1\* Marks are described in Attachment \_\_\_\_\_.

9.2 The following marks are rounding marks: \_\_\_\_\_.

9.3 New marks, as provided in SI 12.1, will be \_\_\_\_\_.

9.4\* The starting and finishing marks will be \_\_\_\_\_.

9.5 A race committee vessel signaling a change of a leg of the course is a mark as provided in SI 12.2.

**10 AREAS THAT ARE OBSTRUCTIONS**

The following areas are designated as obstructions: \_\_\_\_\_.

**11 THE START**

11.1 Races will be started by using RRS 26 with the warning signal made \_\_\_\_\_ minutes before the starting signal.

 **(or)**

11.1 Races will be started as follows: \_\_\_\_\_. This changes RRS 26.

11.2\* The starting line will be between staffs displaying orange flags on the starting marks.

 **(or)**

11.2\* The starting line will be between a staff displaying an orange flag on the starting mark at the starboard end and the course side of the port-end starting mark.

 **(or)**

11.2\* The starting line will be \_\_\_\_\_.

11.3 Boats whose warning signal has not been made shall avoid the starting area during the starting sequence for other races. [DP]

11.4 A boat that does not start within \_\_\_\_\_ minutes after her starting signal will be scored Did Not Start without a hearing. This changes RRS A4 and A5.

11.5 If any part of a boat’s hull, crew or equipment is on the course side of the starting line during the two minutes before her starting signal and she is identified, the race committee will attempt to broadcast her sail number on VHF channel \_\_\_\_\_. Failure to make a broadcast or to time it accurately will not be grounds for a request for redress. This changes RRS 62.1(a).

**12 CHANGE OF THE NEXT LEG OF THE COURSE**

12.1 To change the next leg of the course, the race committee will move the original mark (or the finishing line) to a new position.

 **(or)**

12.1 To change the next leg of the course, the race committee will lay a new mark (or move the finishing line) and remove the original mark as soon as practicable. When in a subsequent change a new mark is replaced, it will be replaced by an original mark.

12.2 Except at a gate, boats shall pass between the race committee vessel signaling the change of the next leg and the nearby mark, leaving the mark to port and the race committee vessel to starboard. This changes RRS 28.

**13 THE FINISH**

13.1\* The finishing line will be between staffs displaying orange flags on the finishing marks.

 **(or)**

13.1\* The finishing line will be between a staff displaying an orange flag on the finishing mark at the starboard end and the course side of the port-end finishing mark.

 **(or)**

13.1\* The finishing line will be \_\_\_\_\_.

13.2 If the race committee is absent when a boat finishes, she should report her finishing time, and her position in relation to nearby boats, to the race committee at the first reasonable opportunity.

**14 PENALTY SYSTEM**

14.1 The Scoring Penalty, RRS 44.3, will apply. The penalty will be \_\_\_\_\_ places.

 **(or)**

14.1 The penalties are as follows: \_\_\_\_\_.

14.2 For the \_\_\_\_\_ class(es) RRS 44.1 is changed so that the Two-Turns Penalty is replaced by the One-Turn Penalty.

14.3 Appendix P will apply [as changed by SI(s) [14.2] [and] [14.4]].

14.4 RRS P2.3 will not apply and RRS P2.2 is changed so that it will apply to any penalty after the first one.

**15 TIME LIMITS AND TARGET TIMES**

15.1\* Time limits and target times are as follows:

 *Class Time limit Mark 1 Target time*

 *time limit*

If no boat has passed Mark 1 within the Mark 1 time limit the race will be abandoned. Failure to meet the target time will not be grounds for redress. This changes RRS 62.1(a).

15.2 Boats failing to finish within \_\_\_\_\_ after the first boat sails the course and finishes will be scored Did Not Finish without a hearing. This changes RRS 35, A4 and A5.

**16 PROTESTS AND REQUESTS FOR REDRESS**

16.1 Protest forms are available at the race office[, located at \_\_\_\_\_]. Protests and requests for redress or reopening shall be delivered there within the appropriate time limit.

16.2 For each class, the protest time limit is 90 minutes after the last boat has finished the last race of the day or the race committee signals no more racing today, whichever is later.

16.3 Notices will be posted no later than 30 minutes after the protest time limit to inform competitors of hearings in which they are parties or named as witnesses. Hearings will be held in the protest room, located at \_\_\_\_\_, beginning at [the time posted] [\_\_\_\_\_].

16.4 Notices of protests by the race committee, technical committee or protest committee will be posted to inform boats under RRS 61.1(b).

16.5 A list of boats that, under SI 14.3, have been penalized for breaking RRS 42 will be posted.

16.6 Breaches of SIs 11.3, 18, 21, 23, 25, 26 and 27 will not be grounds for a protest by a boat. This changes RRS 60.1(a).

16.7 On the last scheduled day of racing a request for redress based on a protest committee decision shall be delivered no later than 30 minutes after the decision was posted. This changes RRS 62.2.

16.8 Decisions of the [protest committee] [international jury] will be final as provided in RRS 70.5.

16.9 If the race committee posts a list of boats scored OCS, ZFP, UFD or BFD on the official notice board before the protest time limit, a request for redress based on such a posted score shall be made no later than one hour after the protest time limit. This changes rule 62.2.

**17 SCORING**

17.1 The scoring system is as follows: \_\_\_\_\_.

17.2 \_\_\_\_\_ races are required to be completed to constitute a series.

17.3 (a) When fewer than \_\_\_\_\_ races have been completed, a boat’s series score will be the total of her race scores.

 (b) When from \_\_\_\_\_ to \_\_\_\_\_ races have been completed, a boat’s series score will be the total of her race scores excluding her worst score.

 (c) When \_\_\_\_\_ or more races have been completed, a boat’s series score will be the total of her race scores excluding her two worst scores.

**18 SAFETY REGULATIONS**

18.1 Check-Out and Check-in: \_\_\_\_\_. [DP]

18.2 A boat that retires from a race shall notify the race committee as soon as possible. [DP]

**19 REPLACEMENT OF CREW OR EQUIPMENT**

19.1 Substitution of competitors will not be allowed without prior written approval of the [race committee] [protest committee]. [DP]

19.2 Substitution of damaged or lost equipment will not be allowed unless authorized by the [race committee] [protest committee]. Requests for substitution shall be made to the committee at the first reasonable opportunity. [DP]

**20 EQUIPMENT AND MEASUREMENT CHECKS**

On the water, a boat can be instructed by a member of the race committee or the technical committee to proceed immediately to a designated area for inspection. Ashore, equipment may be inspected or measured at times specified in the class rules, the notice of race, and at the following time(s) \_\_\_\_\_.

**21 EVENT ADVERTISING**

Boats shall display event advertising supplied by the organizing authority as follows: \_\_\_\_\_. If this rule is broken, World Sailing Regulation 20.9.2 applies. [DP]

**22 OFFICIAL BOATS**

Official boats will be marked as follows: \_\_\_\_\_.

**23 SUPPORT BOATS**

23.1 Team leaders, coaches and other support persons shall stay outside areas where boats are racing from the time of the preparatory signal for the first class to start until all boats have finished or retired or the race committee signals a postponement, general recall or abandonment. [DP]

23.2 Support boats shall be marked with \_\_\_\_\_. [DP]

**24 TRASH DISPOSAL**

Trash may be placed aboard support or official boats.

**25 HAUL-OUT RESTRICTIONS**

Keelboats shall not be hauled out during the regatta except with and according to the terms of prior written permission of the race committee. [DP]

**26 DIVING EQUIPMENT AND PLASTIC POOLS**

Underwater breathing apparatus and plastic pools or their equivalent shall not be used around keelboats between the preparatory signal of the first race and the end of the regatta. [DP]

**27 RADIO COMMUNICATION**

Except in an emergency, a boat that is racing shall not make voice or data transmissions and shall not receive voice or data communication that is not available to all boats. [DP]

**28 PRIZES**

Prizes will be given as follows: \_\_\_\_\_.

**29 DISCLAIMER OF LIABILITY**

Competitors participate in the regatta entirely at their own risk. See RRS 4, Decision to Race. The organizing authority will not accept any liability for material damage or personal injury or death sustained in conjunction with or prior to, during, or after the regatta.

**30 INSURANCE**

Each participating boat shall be insured with valid third-party liability insurance with a minimum cover of \_\_\_\_\_ per incident or the equivalent.